

## **Project Management**

### **Class Topics**

Individual Project Management Assessment  
Understanding Project Management  
Planning and Organizing the Project  
Executing and Controlling the Project  
Closing the Project  
Personal Development Plan

**2.5 hour class for each topic  
combined with 1.5 hour  
coaching sessions**

**Students receive 39  
contact hours**

### **GETTING STARTED:**

Before the class starts, each student will complete a project management competency assessment and receive individual feedback. This will serve as a baseline for each participant's growth in skills.

### **What you will learn:**

Your project management competencies through a self assessment instrument  
How to apply project management principles to the real world  
Ways to achieve rapid results within time, budget, and scope constraints  
How to feel confident with project management concepts and terminology

### **Class Structure:**

This class combines presentation and discussion of project management principles, strategies and tools and an intense review and coaching on students' actual projects. The coaching provides practical learning about key elements such as cross functional involvement, overcoming technical and team obstacles and determining appropriate project management deliverables.

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### **For more information contact:**

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**Visit our website: [www.PeopleTekCoaching.com](http://www.PeopleTekCoaching.com) or call  
888.565.9555**

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